



Planning Your Visit

Camelot Theme Park provides help and support for teachers planning visits, including help with risk assessments.

We have prepared a Camelot Theme Park Risk Assessment document to help you. If you have any further enquiries please call Tel: 01257 455030. We also provide a free preview visit for two members of staff, to carry out their own separate risk assessments if required. Please contact the above telephone number to arrange.

Free teacher tickets, to help supervise your school group whilst on Park, one free teacher place is allocated to every eight pupils/students.

Risk Assessment Information for Camelot Theme Park

FAQs

1. Does the Park expose children to water? If so, what measures are in place to protect them?

Some rides at Camelot Theme Park involve water. Where there is a significant amount of water, the area is fenced off to the public.

2. Could any floor surfaces at the Park be slippery i.e. due to water? If so, what measures are in place to prevent accidents?

We ensure that floor surfaces are non-slip wherever possible. The outdoor nature of the Park means that it is exposed to weather conditions that can have an adverse affect on surfaces. Care needs to be taken when surfaces are wet. A "wet floor" sign procedure is in operation when required.

3. Are there height restrictions for all rides and attractions?

There are height restrictions on some of the rides at the Park. Specific restrictions can be found on the ride notice boards.

4. Do any of the attractions involve being in confined spaces?

Some of the rides and attractions can be quite small in area and to some individuals these may feel confined or restricted. However no areas on the Park can be defined as a confined space.

5. Do any of the rides or attractions feature strobe lighting?

Yes a few of the attractions at the Park feature strobe lighting. This information can be found on signage at the entrance to each ride.

6. What are the medical provisions on-site?

The Park has 2 First Aid Points, one near to the front entrance and another at the top end of the Park near Playland. Fully qualified first aiders throughout the season staff the Centre. The location of the First Aid Points are marked on the Park map, a copy of which you can be obtained on arrival.

7. Are there any traffic hazards, if so how are these minimised?

The Park is closed to vehicular traffic movement whilst open to the public. There are designated drop-off points for coaches at Camelot Theme Park. There is no requirement for children to cross any busy public roads although children will be required to cross-internal Park roads to access the admissions area. Pedestrian walkways are provided where possible.

8. Is the food in "Food Court" clearly labelled?

Yes food on-Park is clearly labelled in accordance with trading requirements.

9. Are there lockers on-Park for children's belongings?

Yes, these can be found adjacent to the Caterpillar Apple ride. The lockers here are priced at £3 (small) and £4 (large) and are on a first come first served basis. Lockers are non-refundable, and are clearly highlighted on the on park map. Pass outs are available if you wish to collect packed lunches from the coach.

10. What are the Park provisions for lost children?

The Reception / Security Office on the Park has a lost children facility.

11. Is there a team of trained staff members on-hand at all times and briefed in emergency and/or first aid procedures?

Camelot Theme Park has a comprehensive emergency plan that has been developed in conjunction with the emergency services. Staff are trained in what to do in an emergency.

12. Is there an evacuation procedure?

The Park has a procedure in place to evacuate guests from the Park or move them to a place of safety. Fully trained staff will implement this.

13. Are there any steep slopes children would have to climb? If so, are there handrails to assist them?

Handrails are provided when necessary. There are steep slopes at the Park, and care must be taken using wheelchairs and push chairs.

14. Are the rides/attractions inspected on a daily basis for any hazards?

All rides undergo rigorous testing every day by competent engineers in accordance with manufacturers guidance. Rides also undergo comprehensive winter checks by third party inspection engineers to ensure that they are safe for the following season.

15. Are there any steps to negotiate? If so, are there alternative routes for wheelchair guests?
Steps may need to be negotiated around the Park. Disabled access is provided where necessary and a Disabled Access guide can be found on this website under 'Planning your visit' Disabled Access

16. Is the Park clearly sign-posted?

Yes the Park is well sign-posted along with comprehensive detail on the Park map.

17. Are all children issued with a Park map in case they get lost?

Park maps are issued and available to all guests on admission to the Park.

18. Are there areas of shade for pupils/students attending during the summer?

Shaded areas are provided throughout the Park.

19. Glass Doors / Windows - do these pose a hazard?

Safety glass is used throughout the Park.

20. In the event that children do misbehave and climb on railings etc - do staff members take disciplinary action?

Park Patrollers are on duty at all times and together with Park Managers would take the necessary steps. The Park has regulations displayed at the entrance. Staff are trained to enforce these regulations for the benefit of all guests. Staff will instruct children to behave where necessary.

The quality and safety of all our rides and attractions are of the importance and therefore a considerable amount of time and effort is spent on making all visits a safe and fun experience. Knights Leisure Limited who own the Theme Park are one of Europe's leading operators and developer of visitor attractions. Due to the complexity of Theme Park operations a summary of all main Health and Safety requirements is set out below:

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1. Legal Requirements

Health and Safety at Work Act etc 1974 -This principle Act that applies to the company and is to ensure that all workers in all occupations are protected by law. Its purpose is to provide one comprehensive integrated system of law, dealing with Health, Safety and welfare of employees and members of the public who are affected by work activities. The Act is written in very general terms and does not require many specific requirements for managing Health and Safety at work. Instead, the Act places a general duty on employers to provide safe systems of work that are so far as is reasonably practicable, safe and without risks to health.

Under the HASWA Act 1974 are many specific regulations that relate to work activities on site. The principle requirement being to undertake risk assessments to identify "hazards" and assess the risk under the Management of Health and Safety at Work Regulations 1999.

The company's Health and Safety Policy is reviewed annually. The Chief Executive Officer signs the Health and Safety Policy for Knights Leisure Limited. A statement of this is at the end of this document.

All departmental Managers with reference to the work activities that they manage undertake risk Assessments. Risk Assessments are reviewed at least annually or if any significant change takes place with regard to a work activity or area of work. Due to the volume of risk assessment documents it is not possible to send these out on an individual basis, but they can be viewed on site if requested.

Public Liability Insurance covers the Park. The amount of cover provided by this Policy is £50 million. The Policy is with Aegis Managing Agency Ltd at Lloyds & QBE Insurance (Europe) & Whittington Capital Management Limited. Policy Numbers 09N15786AA valid until 20-04-12.

Employer's Liability Limit of Indemnity cover is provided by this policy at £10 million.

The Park is dual enforced by the local Health and Safety Executive and Environmental Health Department.

2. Engineering/Maintenance of Rides

All new rides must be designed and manufactured in accordance with strict standards and comply with UK requirements. Any new ride specifications with associated calculations are submitted to an outside independent inspection engineer in order to establish that the design is sound. This includes all aspects of the ride, i.e. forces involved, type of restraint, type of passenger carrying unit, any restrictions such as height, this process being known as "verification".

In addition to this all existing rides and new rides have an "In-Service Annual Inspection" by outside independent inspection engineers to ensure the safety and integrity of the ride for each season. Daily inspections are also carried out by own qualified engineers.

3. Ride/Attraction Operation

The operation of all rides on Park is conformant with strict documented procedures and manufacturers guidance. The rides team have a considerable amount of experience in operating rides and attractions, which ensures safe operating standards.

All ride operators are over 18, (only on some children's small attractions are 16 year old allowed to operate). They are rigorously trained to a high level of competence specifically related to each ride they operate. Operators undergo supervised training hours for each ride. All ride attendants are over 16 years old.

4. Farm Animals

The Farm at Camelot Theme Park is operated under strict licensing conditions. A dedicated team of experienced animal keepers care for the collection of farm animals and birds. All the birds and animals are protected behind suitably constructed barriers where the guests are able to see. Some animals are available for petting, therefore washing facilities are provided within the farm yard and at the exit and suitable signage to advise.

5. Food Safety/Hygiene

The Park operates food-catering outlets, which are operated by trained employees. The food units operate in accordance with the Food Safety Act 1990 and are regularly inspected by the local Environmental Health Department.

6. First Aid Facilities

The Park has Medical/First Aid facilities, which are operated by a dedicated team of qualified first aiders. First aiders are trained to deal with all minor injuries on site and also in the initial stages of any major injuries that may occur until the emergency services arrive at the scene. The Park has hospitals nearby with Accident and Emergency facilities. Chorley Accident & Emergency Telephone Number: 01257 261222.

The facilities also operate a lost person collection point so that they may be reunited for those responsible for them, and a tannoy system is used to re-assure child and parent/guardian.

Emergency Planning

The Park has a contingency plan in the event of an emergency. The emergency plan covers incidents such as Fire, Bomb, Ride/Attraction/Disaster. The emergency plans for the Park has been developed in conjunction with the local emergency services who have meetings with the Park regarding emergency procedures.

Security

The Park has a dedicated security team, which are able to deal with any minor security issued on site. The security team spend their time patrolling the Park and dealing with any security related matters. The security team is also trained to deal with any emergency incidents that occur on Park.

HEALTH AND SAFETY POLICY DOCUMENT

Health and Safety at Work etc. Act. Act 1974

**This is the Health and Safety Policy Statement of
KNIGHTS LEISURE LIMITED**

Our statement of general policy is to:

- ◆ Provide adequate control of the health and safety risks arising from our work activities;
- ◆ Consult with our employees on matters affecting their health and safety;
- ◆ Provide and maintain safe plant and equipment;
- ◆ Ensure safe handling and use of substances;
- ◆ Provide information, instruction and supervision for employees;
- ◆ Ensure all employees are competent to do their tasks, and to give them adequate training
- ◆ Prevent accidents and cases of work-related ill health;
- ◆ Maintain safe and health working conditions; and
- ◆ Review and revise this policy as necessary at regular intervals.

Signed:
Employer

Date: Review Date:

KNIGHTS LEISURE LIMITED
HEALTH AND SAFETY PROCEDURE

Organisation and Responsibilities

- 1. Executive;** The **Company Chief Executive** is responsible for ensuring that the Health and Safety Policy is enforced through the officers below. The Board will be apprised, via the Safety Officers, of health and safety matters to ensure that sufficient resources are available to provide any health and safety equipment, personal protective equipment, training where appropriate and the provision of eye tests for those who habitually use display screen equipment. Moreover, information and training for employees will be provided in order (so far as is reasonably practicable) to achieve and maintain a high standard of safety proficiency.
- 2. Operations Director;** The **Operations Director** is responsible for monitoring Health and Safety issues through the Safety Officers, the Senior Managers of the businesses and the Health and Safety Committees. The Operations Director will inform the Company Chief Executive of any issues, which cannot be resolved at site level.
- 3. Safety Officers;** We have several Departmental **Safety Officers** whose responsibilities cover the maintenance of safety records, investigation of accidents; providing safety statistics; and keeping a watching brief on changing safety legislation. Full investigation of accidents will be carried out by the Safety Officers along with the appropriate manager, with a view to the prevention of future occurrences. The Safety Officers are responsible for ensuring the company's obligations in respect of assessment, control and monitoring of hazardous substances are met. The Safety Officers are also responsible for ensuring that the company's obligations in respect of assessment, control and monitoring of the workplace, work equipment, manual handling operations, personal protective equipment and display screen equipment are met.
- 4. Senior Managers;** The **Senior Managers** are responsible for the day to day implementation of the Health and Safety Policy through their teams and for keeping the Operations Director and the Safety Officers informed of any areas of concern.
- 5. Department Managers; Department Managers** have the responsibility to provide leadership and to promote responsible attitudes towards health and safety. Each manager will;
 - a) ensure that each new employee is given induction training, including the precautions procedures appropriate to their specific jobs (all new members of staff will be shown the location of first aid boxes, fire exits and fire fighting equipment).

Signed:

 - b) ensure that all staff are made aware of any procedures in place if they face any serious or imminent danger and the name of the competent person(s) designated to implement those procedures.
 - c) ensure all staff for whom they are responsible are aware of the health and safety policy.

- d) ensure that any temporary employee, before he or she commences work, shall be supplied with comprehensible information about any special occupational qualifications or skills required in order that the work can be carried out safely.
- e) keep up to date with health and safety matters applicable to the operations of the company.
- f) investigate all accidents with the assistance of the Safety Officer, with a view to prevention.
- g) encourage and develop the role of health and safety representatives within their team.
- h) ensure good housekeeping standards are applied.
- i) review periodically all new and existing equipment with reference to mechanical and operational safety and in particular, the location of all equipment bearing in mind the requirements of the workplace and the use of work equipment regulations.
- j) carry out regular safety checks and audits.

6. Supervisors; Supervisors have the responsibility to provide leadership and to promote responsible leadership attitude towards health and safety. Supervisors must ensure that all tasks carried out in their sections are performed with the utmost regard for health and safety of all those involved. Accidents must be reported immediately to the Department Manager / Duty Manager.

Particular regard will be paid to:

- a) plant machinery and equipment and methods of working to ensure they are safe and do not endanger health.
- b) providing safe arrangements for the handling, storage and movement of materials, equipment and substances hazardous to health.
- c) supplying sufficient information, instruction, training and supervision to enable employees to avoid hazards and contribute positively to their own health and safety at work.
- d) inspecting equipment such as lighting, passageways, fire alarms, fire escapes, fire extinguishers, first aid facilities and work practices on a regular basis to ensure their efficiency and maintenance.
- e) ensure that the staff for whom they are responsible are aware of any procedures in place to deal with serious or imminent danger.
- f) ensure that health and safety representatives attend and fully participate in health and safety meetings.

Signed:

7. Employees; All employees have a responsibility to co-operate fully in the implementation of Knights Leisure Health and Safety Policy and Procedures. In particular they are expected to:

- a) take reasonable care to ensure that their acts or omissions do not cause injury to themselves, fellow employees or others, or damage to property.
- b) fully observe all safety rules, regulations and notices.
- c) to report to management any hazards or risks which could effect health and safety.
- d) liaise with their health and safety representative in order to ensure the effectiveness of the health and safety committee.
- e) attend and participate in health and safety training sessions as directed by management.

Organisation

The Management believe that safe and healthy working conditions can only be achieved and maintained by constantly monitoring working practices, therefore, Risk Assessments, as required by the Management of Health and Safety at Work Regulations 1992 will form part of the identifying procedures to eliminate hazards and unsafe working practices and ensure that the consideration of safety is the prime factor in all practices and processes within any part of the Company.

To assist in these matters Health and Safety Committees made up of representatives from each department meet monthly in each business with the aim of ensuring that there is a progressive improvement in Health and Safety performance, with full involvement of employees at all levels. These meetings are attended by the Operations Director to ensure that the Board are fully aware of health and safety issues.

Policy Review

The Health and Safety Policy of Knights Leisure Limited will be reviewed regularly by the Board and endorsed by the Senior Managers of the operations.

Roy Page
MANAGING DIRECTOR

POLICY AND PROCEDURES FOR THE WELFARE OF YOUNG PEOPLE BOTH EMPLOYED AND VISITORS TO CAMELOT THEME PARK, CHARNOCK RICHARD

FORWARD

Knights Leisure Limited have a moral and legal obligation to ensure, that when given responsibility for young people, Camelot employees provide them with the highest possible standard of care.

The policy outlines the following key areas:-

- It recognises the responsibility of all employees of Camelot Theme Park to safeguard and promote the interests and well being of the children and young persons with whom they are working and supervising as visitors to the theme park.
- It provides a framework on the recruitment, selection, suitability and deployment of individuals working with young people.
- It emphasises the value of working closely in partnership with schools, organisations and parents to protect children and young persons from harm and discrimination.
- It acknowledges that abuse does occur. By raising awareness and understanding of the main forms of abuse and establishing communication and reporting procedures if abuse is suspected will further safeguard young persons.

Knights Leisure Ltd

Registered Office: Camelot Theme Park, Park Hall Road, Charnock Richard, Chorley
Lancashire PR7 5LP
Registered in England. No: 6804385